**Director of Athletics and Recreation**

**Hiring Department**  
Student Affairs

**Application Deadline**  
Open until filled

**Full Time/Part Time**  
Full Time/ benefit eligible

**Salary**  
Salary commensurate with experience

**Job Description**

Missouri University of Science and Technology (Missouri S&T) is seeking a dynamic, innovative leader to serve as Director of Athletics and Recreation. This position will oversee a thriving intercollegiate athletics and recreation enterprise that serves a campus of 8,500 students.

Intercollegiate athletics at Missouri S&T comprises 17 sports (9 men’s and 8 women’s) with approximately 400 student-athletes competing at the NCAA Division II level as part of the Great Lakes Valley Conference (GLVC). The intercollegiate program is competitive at the conference and national levels and has produced 279 All-American award winners and 101 Academic All-Americans in the NCAA Division II.

The active student body has a strong interest in fitness and recreation. Missouri S&T Student Council advocated for an expanded fitness center, which opened this past year. The robust intramural program engages students in individual and team sports with nearly 8,000 entries annually.

Reporting to the Vice-Chancellor for Student Affairs, the director will set the vision and strategic direction for the department and provide leadership to a team of 13 staff and 20 full-time coaches. This position will work closely with the Chancellor and Faculty Athletic Representative on NCAA and GLVC matters.

The director will be committed to creating an inclusive environment that fosters individual and team growth and life skill development. The successful candidate will be student-centered, visible, and engaged in the department, campus, and community activities and events.

**Responsibilities**

- Provide leadership and administrative supervision of intercollegiate sports, recreation, intramural, and fitness programs
- Establish department goals aligned with the campus strategic plan and demonstrate outcomes
- Provide leadership in the evaluation of intercollegiate athletics and recreation facility needs
- Oversee the development, operations, maintenance, and planning of facilities
- Provide sound financial and operational leadership aligned with applicable laws and policies
- Develop administrative policies and procedures that support athletic and recreational goals
- Review programs regularly to ensure effectiveness and continuous improvement
• Oversee compliance based on NCAA Division II and GLVC conference rules and regulations
• Work collaboratively with the Sports Medicine Program to ensure the health of student-athletes in compliance with NCAA and NATA standards
• Lead recruiting efforts to build and retain diverse, high-quality athletic teams and programs
• Collaborate with Advancement on revenue generation and fundraising strategies
• Engage campus stakeholders on recreational programs that support health and wellbeing
• Promote the impact and value of athletics and recreation for student success
• Promote personal and professional development of students and staff
• Promote and sustain a culture of transparency, professionalism, integrity, and respect
• Lead the department in building collaborative relationships with alumni and community constituents

About Missouri S&T

Missouri S&T is one of the top technological research universities in the nation. Surrounded by the Ozarks scenery (Rolla is about 100 miles west of St. Louis), the campus is accessible, safe, and friendly. Known for its engineering programs, S&T also offers degrees in the sciences, liberal arts, humanities, and business.

S&T students are actively engaged in the learning experience. With more than 200 student organizations, there is a place for everyone to become engaged in the campus community. Upon graduation, these experienced students are in extremely high demand by corporate entities across the nation and around the world. Over 300 employers visit the campus every semester to participate in one of the largest career fairs in the Midwest.

Minimum Qualifications

A Master's degree in related/relevant area or an equivalent combination of education and experience and at least 7 years of experience from which comparable knowledge and skills can be acquired is necessary

Preferred Qualifications

A Master's degree and five to seven years of significant administrative experience in a leadership position within an intercollegiate athletics department. Incumbent must be an effective communicator with excellent organizational skills and experience with financial management and facilities operations. Demonstrated experience in marketing, fundraising, and managing compliance matters is desirable.

Comments

The final candidate is required to provide copies of official transcript(s) for any college degree(s) listed in application materials submitted. Copies of transcript(s) should be provided prior to the start of employment. In addition, the final candidate may be required to verify other credentials listed in application materials.

Failure to provide official transcript(s) or other required verification may result in the withdrawal of the job offer.

All job offers are contingent upon successful completion of a criminal background check.
Equal Opportunity is and shall be provided for all employees and applicants for employment on the basis of their demonstrated ability and competence without unlawful discrimination on the basis of their race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, protected veteran status, or any other status protected by applicable state or federal law. This policy shall not be interpreted in such a manner as to violate the legal rights of religious organizations or the recruiting rights of military organizations associated with the Armed Forces or the Department of Homeland Security of the United States of America.

The University's nondiscrimination policy applies to any phase of its employment process, any phase of its admission or financial aid programs, or other aspects of its educational programs or activities. Further, this policy applies to sexual violence or sexual harassment, both forms of sex discrimination, occurring within the educational program and instances occurring outside of the educational program if the conduct negatively affects the victim's educational experience or the overall campus environment.

Any person having inquiries concerning the application of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 or other civil rights laws should contact the Title IX Coordinator.

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